

## Peninsular (UK) LTD Travel Policy

Peninsular (UK) LTD understands the impact that travel has on society and the environment and recognises their role in reducing their carbon footprint. This policy works alongside the Environmental policy to provide encouragement and guidance to staff on the most sustainable modes of travel for commuting and deliveries.

Through making informed decisions regarding travel at work, Peninsular (UK) LTD employees can also have a positive impact upon their own health and road safety, in addition to reducing the environmental impact of their journeys.

### To reduce our impact we will:

- Inform staff of the most sustainable modes of transport and encourage their use when commuting.
- Walk, cycle or use public transport to travel to clients where possible.
- Provide information and facilities to encourage walking and cycling.

### We will do this by:

- Ensure travel decisions use the following hierarchy:

Walk - Cycle - Bus - Train - Car - Taxi – Plane

- Use the carbon tracker to log and demonstrate to staff the amount of fuel used and greenhouse gases emitted.
- Provide maps and best routes from local bus and train stations to encourage clients to use sustainable travel modes.
- Make planned deliveries so as not to make unnecessary journeys.
- Encourage the sharing of staff bikes for client visits.

As with the Environmental Policy, this information will be made available to the public on our website.

Signed:



Date: 7th October 2010

Review date: